

B2B E-Shop

USER GUIDE

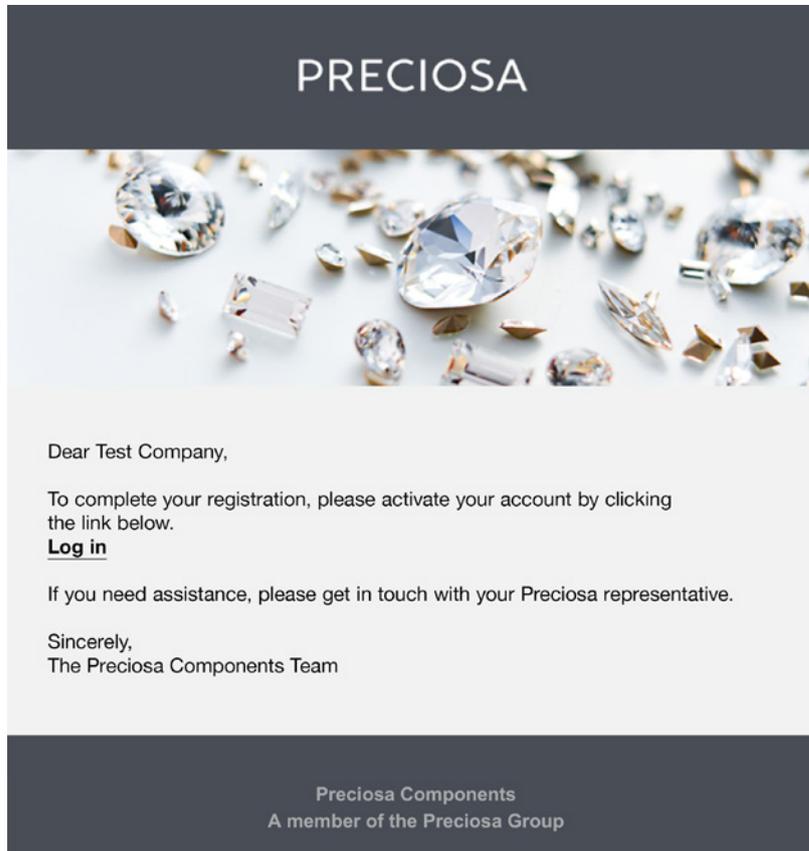
PRECIOSA

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How to log in for the first time

1. You will receive an email informing you that your account has been created, along with a prompt to log in. Click the Log in button.



2. Please enter your password.

PRECIOSA

🏠 • Password Recovery

Password Recovery

Reset your password below.

New password

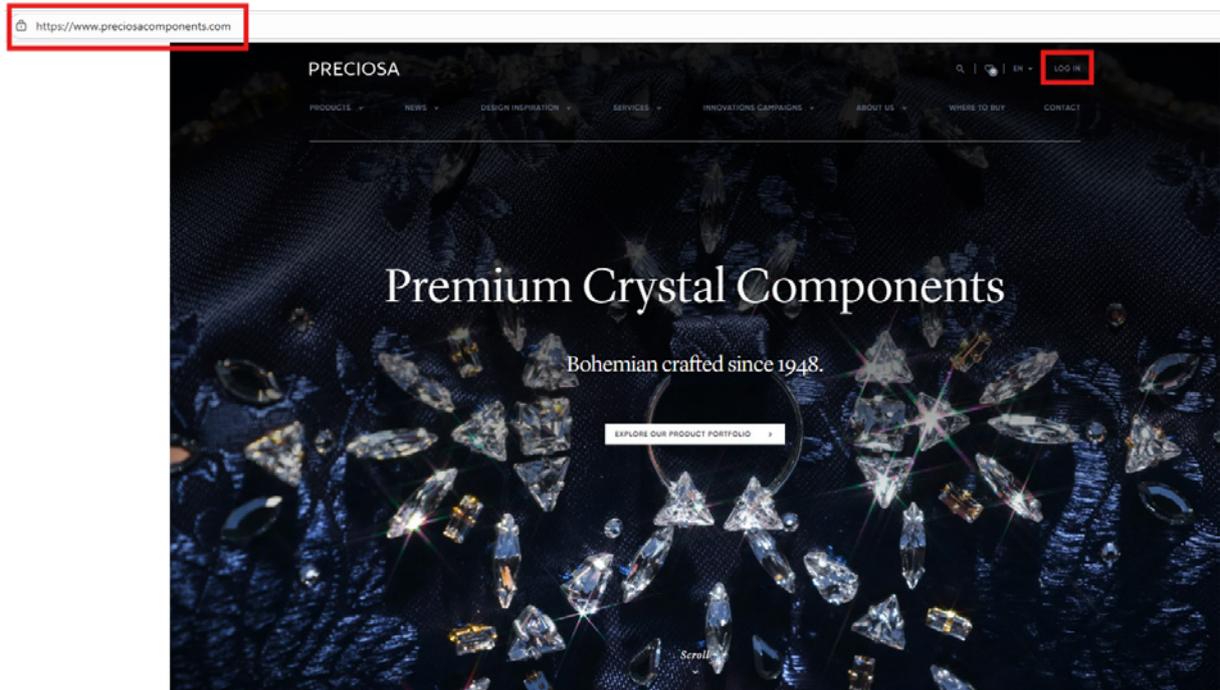
New password verification

SEND

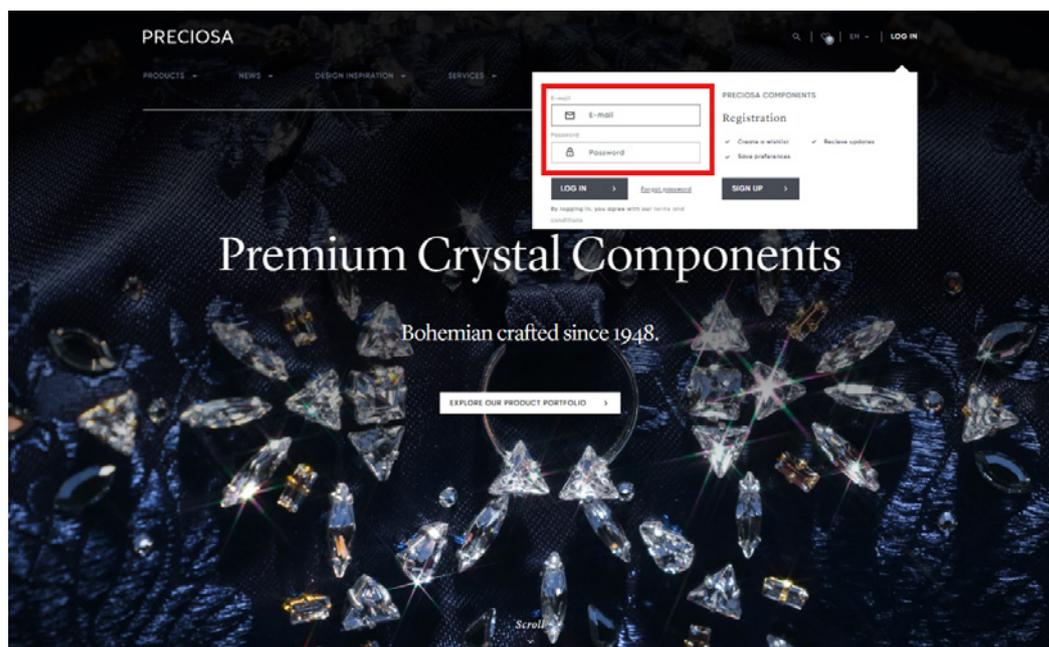


Logging in again – Use the following steps whenever you log in after your first visit

1. Open www.preciosacomponents.com in your browser and click LOG IN in the top right corner.

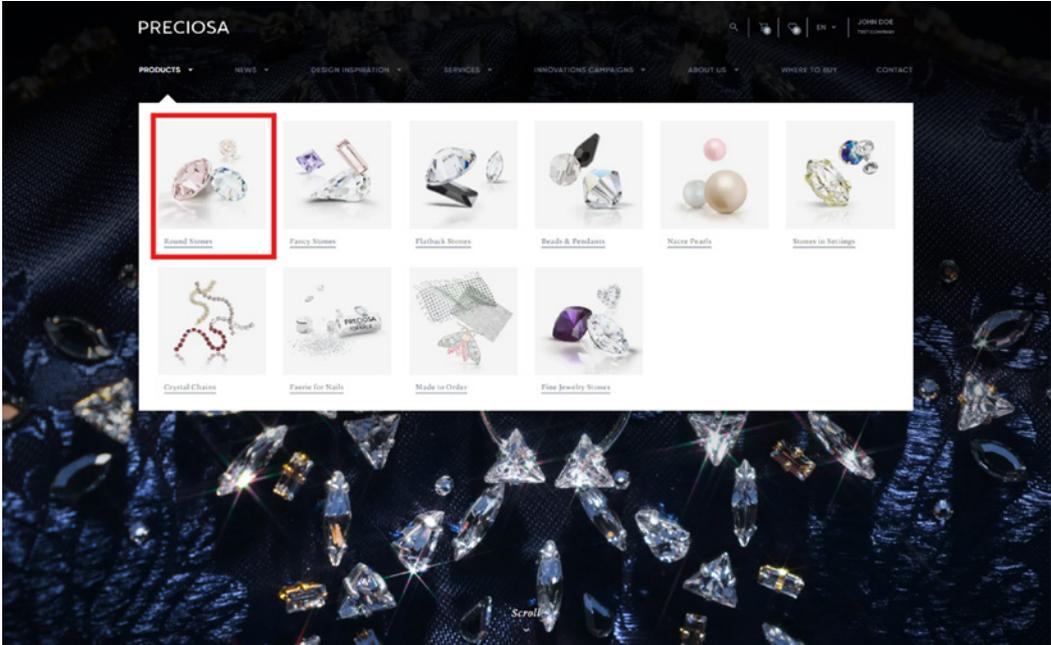


2. Enter your email address and password, then click LOG IN.

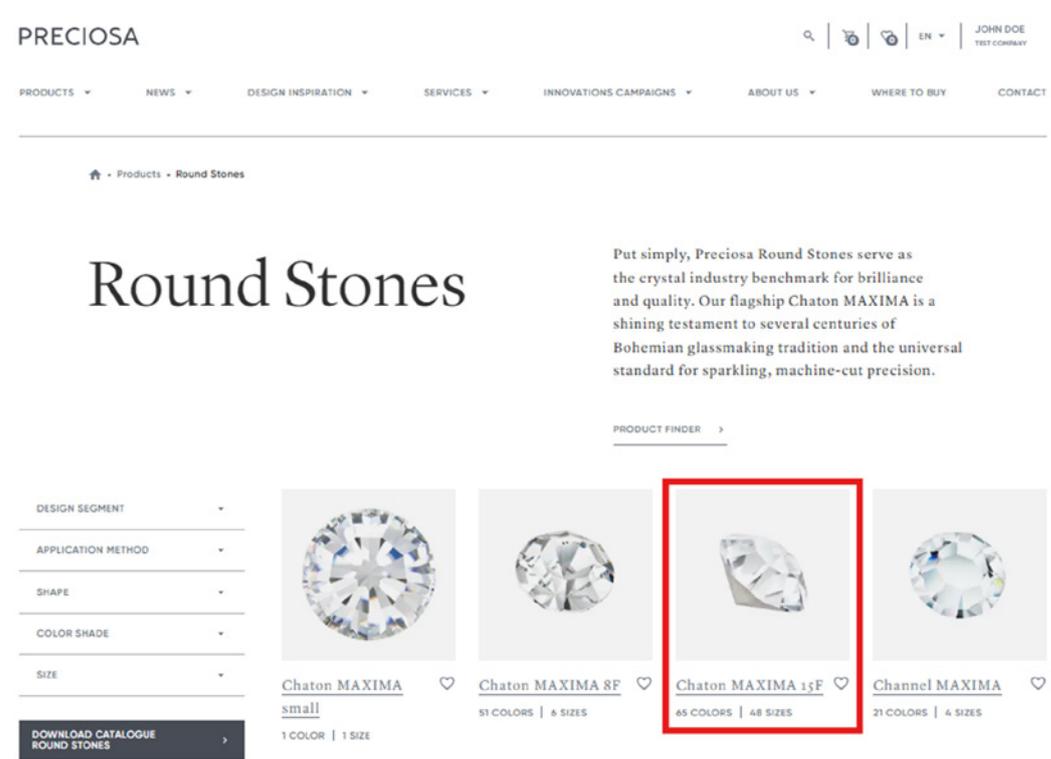


How to find and add products to your cart

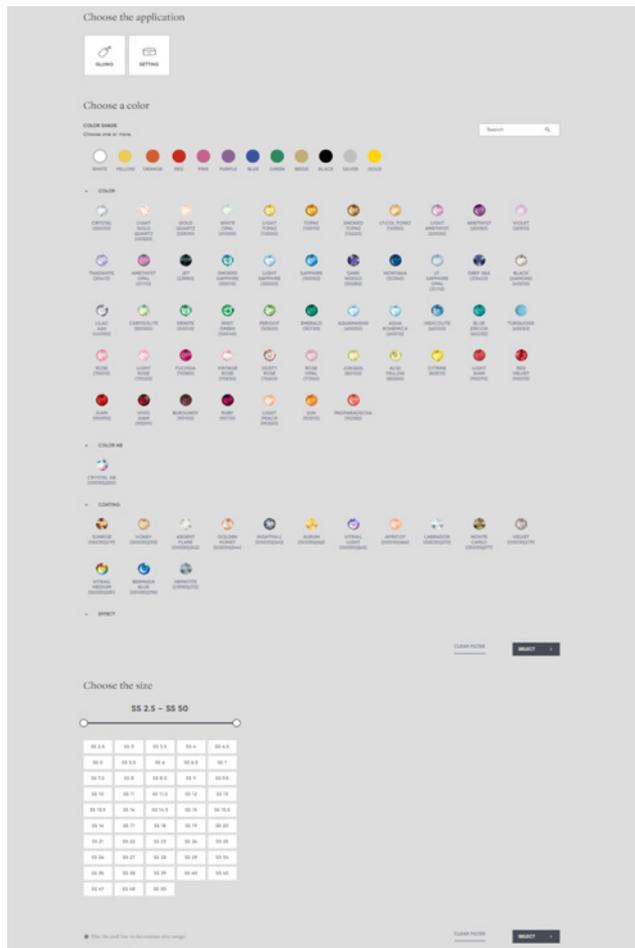
- 1. Choose the required product from the PRODUCTS section, such as Round Stones.



- 2. From the Round Stones section, select the desired item, such as Chaton MAXIMA 15F.



- You can filter items by application method, color, coating, or size. Once you have checked the desired attributes in the filter options, confirm your selection by clicking the SELECT button.



- Once you have selected the desired item, choose the quantity and add it to your cart.

NAME	COLOR/COATING/EFFECT	SIZE	APPLICATION	STOCK	PRICE PER UNIT	PACKAGING UNIT	AMOUNT
 Chaton MAXIMA 15F 43111615 (4235757)	AMETHYST OPAL	SS 10	GLUING, SETTING	231 GRO	SHOW PRICE	GRO	10   
 Chaton MAXIMA 15F 43111615 (4235755)	AMETHYST OPAL	SS 10	GLUING, SETTING	NOT IN STOCK	SHOW PRICE	GRO	10   
 Chaton MAXIMA 15F 43111615 (4019450)	AMETHYST	SS 10	GLUING, SETTING	3,927 GRO	SHOW PRICE	GRO	10   
 Chaton MAXIMA 15F 43111615 (4207155)	AMETHYST	SS 10	GLUING, SETTING	140 GRO	SHOW PRICE	GRO	10   
 Chaton MAXIMA 15F 43111615 (4019886)	AQUA BOHEMICA	SS 10	GLUING, SETTING	497 GRO	SHOW PRICE	GRO	10   
 Chaton MAXIMA 15F 43111615 (4207168)	AQUA BOHEMICA	SS 10	GLUING, SETTING	NOT IN STOCK	SHOW PRICE	GRO	10   

5. To add items to your shopping cart, you can also upload a file containing the Preciosa ID, quantity, and any other relevant references using the IMPORT FILE TO THE SHOPPING CART link in the cart. The template can be downloaded via the DOWNLOAD TEMPLATE FILE link.

Shopping Cart

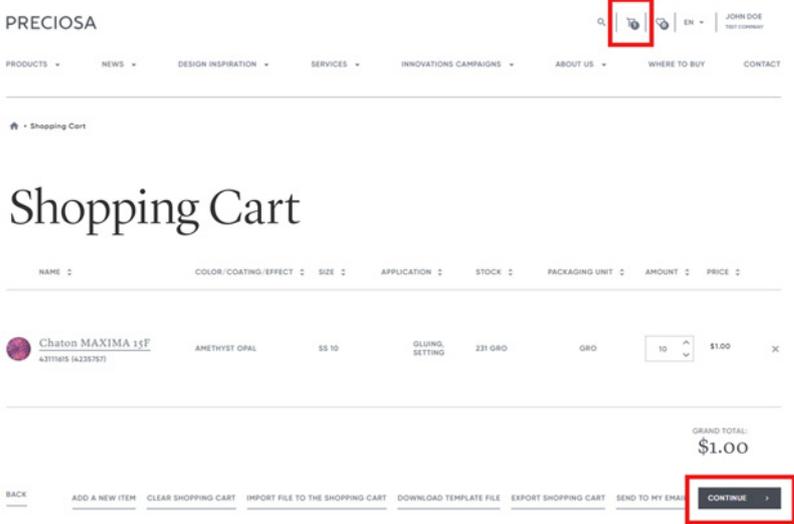
NAME	COLOR/COATING/EFFECT	SIZE	APPLICATION	STOCK	PACKAGING UNIT	AMOUNT	PRICE	
 <u>Square MAXIMA</u> 43523615 (4141055)	AMETHYST	5X5 MM	GLUING, SETTING	51 GRO	GRO	2.5	\$69.85	X
 <u>Square MAXIMA</u> 43523615 (4141064)	AQUA BOHEMICA	5X5 MM	GLUING, SETTING	84 GRO	GRO	2.5	\$69.85	X

GRAND TOTAL:
\$139.70

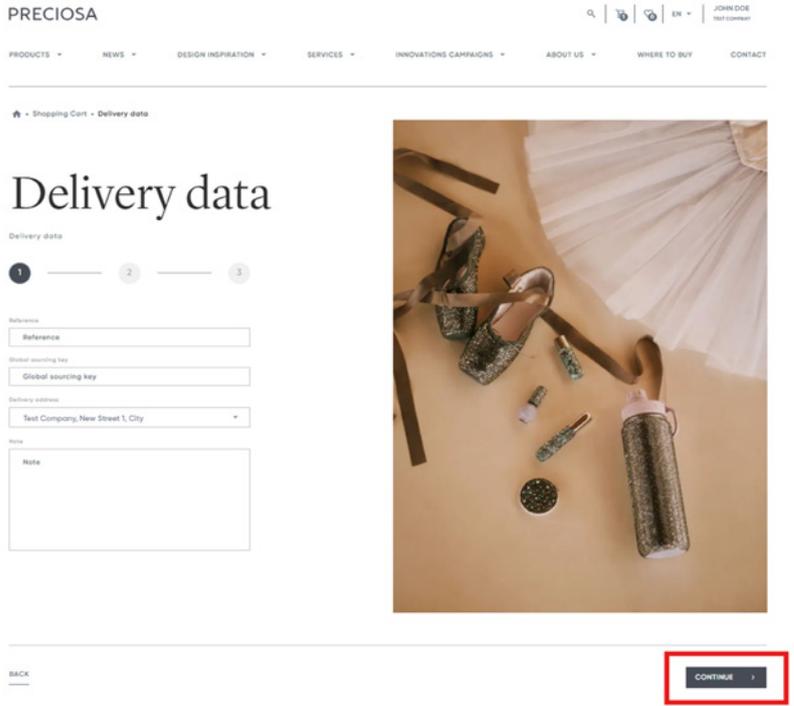
[BACK](#) [ADD A NEW ITEM](#) [CLEAR SHOPPING CART](#) [IMPORT FILE TO THE SHOPPING CART](#) [DOWNLOAD TEMPLATE FILE](#) [EXPORT SHOPPING CART](#) [SEND TO MY EMAIL](#) [CONTINUE](#) >

How to place an order

- 1. Once you have added all the desired items to your cart, click the cart icon in the top right corner, review the contents of your cart, and then click the Continue button to proceed.



- 2. Check your delivery details and add any missing information if necessary, then click CONTINUE.



3. In the Summary, review your delivery address and all items in your order. Click the ORDER button to submit your order.

PRECIOSA

EN | JOHN DOE
1234567890

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Shopping Cart - Summary

Summary

Summary

1 — 2 — 3

DELIVERY INFORMATION

New Street 1
City
Czech Republic

Order: Crystal Components Order

Order items

NAME	AMOUNT	PRICING RULE	NET PRICE
10.  Chaton MAXIMA 5510/pp21 amc.opal DF 4235757 AMETHYST OPAL 55 10	10 VTC	1/10	\$1.00

Order prices

ITEM	PRICING RULE	AMOUNT
ITEMS TOTAL		\$1.00
ADDITIONAL REBATE		\$0.00
VAT	21%	\$0.21
FINAL AMOUNT		\$1.21

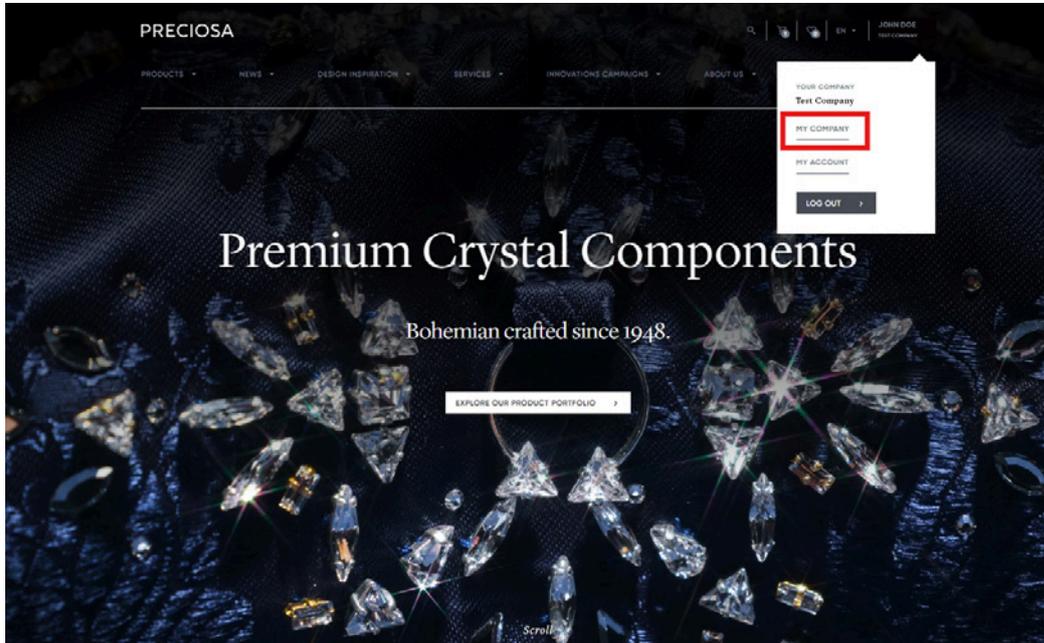
BACK

ORDER

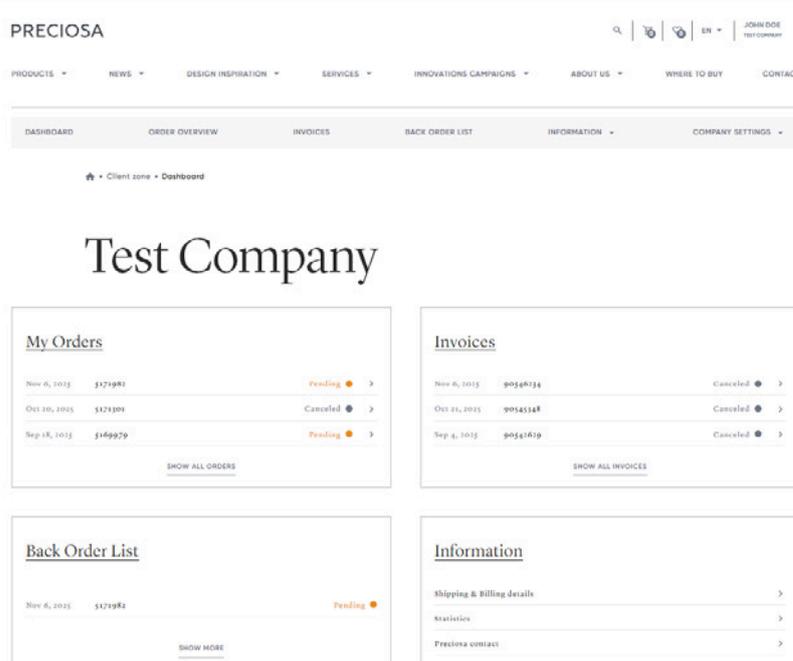
4. Your order has now been submitted. Please wait for your order confirmation from Preciosa regarding delivery dates, which will be sent to you by email.

How to check your orders and invoices

1. In the top right corner of the navigation bar, click your name and select 'My Company' to access your client area.



2. Here, you can check the status of your Orders, Invoices, Back Order List, and other additional information.



- There is an option to export selected orders to a CSV file. Tick the checkbox at the end and click EXPORT SELECTED ITEMS.

Back Order List

[CLEAR ALL FILTERS](#)

Products

EXPORT SELECTED ITEMS

NOTIFICATIONS BY EMAIL

SELECT ALL

PRODUCT NUMBER	PRODUCT NAME	ORDER NUMBER	TOTAL PRICE	AMOUNT	EXPECTED DELIVERY DATE	
4206249	Chaton MAXIMA ss10/pp21 crystal U	5171982	\$15.67	10 GRO	W46 2025	<input checked="" type="checkbox"/> ^
Item number 000010	Order date 11/6/25	Item price \$15.67	Partial amount 10 GRO	Ready for packing 0	Your reference PIOS	Expected Date of Partial Delivery W46 2025

How to pay for your order by credit card

1. In the top right corner of the navigation bar, click your name and select 'My Company' to access your client area, and select the INVOICES section.
2. In this section, you can view the status of all invoices issued. To pay an Unpaid invoice, tick the checkbox at the end of the row and click PAY SELECTED.

PRECIOSA

PRODUCTS NEWS DESIGN INSPIRATION SERVICES INNOVATIONS CAMPAIGNS ABOUT US WHERE TO BUY CONTACT

DASHBOARD ORDER OVERVIEW INVOICES BACK ORDER LIST INFORMATION COMPANY SETTINGS

Client zone Invoices

Invoices

DOWNLOAD SELECTED **PAY SELECTED** SELECT ALL ON PAGE

Date of issue: DD/MM/YYYY Invoice number: Invoice numb Order number: Order numbe Your reference: Your referenc Due date: DD/MM/YYYY Status: All CLEAR ALL FILTERS

DATE OF ISSUE	INVOICE NUMBER	ORDER NUMBER	YOUR REFERENCE	DUE DATE	STATUS	TOTAL PRICE	
NOV 6, 2025	90546234			DEC 22, 2025	Unpaid	\$1.00	<input type="checkbox"/> >
OCT 21, 2025	90545348			NOV 22, 2025	Canceled	\$17.58	<input type="checkbox"/> >
SEP 4, 2025	90542629			OCT 22, 2025	Canceled	\$487.24	<input type="checkbox"/> >

3. Review all the payment information and click PAY INVOICE. You will then be taken directly to the payment gateway.

DASHBOARD ORDERS INVOICES BACK ORDER LIST INFORMATIONS COMPANY SETTINGS

Client zone Invoices Payment

Invoice payment

INVOICE NUMBER	DATE OF ISSUE	DUE DATE	TOTAL PRICE
90546234	6/11/25	6/11/25	\$1.00

WITHOUT VAT	VAT	TOTAL PRICE
\$1.00	\$0.21	\$1.21

Payment selection

* Pay by card You will be redirected to the payment gateway for card payment.

PAY INVOICE